



IT PAYS TO EXPLORE

Astute Consultants

Tax Filing & Registration Services

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S.No.	Particulars	Attached
1	Application Form Phone No. Email ID	
2	Login Cheques	
3	ID Proof (Clear Copy) (for all the Applicants\Co-applicants) <ul style="list-style-type: none">- Aadhaar/Voter ID- PAN- Passport- Passport size photo (all the applicants and co-applicants)- Signature Verification Proof, if Sign Differ from PAN	
4	Proof of Residence <ul style="list-style-type: none">- Water\Electricity Bill\House Tax Receipt\ Rent Agreement Proof of Business- Water\Electricity Bill\House Tax Receipt\ Rent Agreement	
5	Income Proof <ul style="list-style-type: none">- ITR Last 3 Years- Computation- Financial Statements- Form 16 (if Applicable)- Audit Report (if Applicable)- Form 26AS for last 3 Years- GST Returns for Last 1 Year GSTR-3B and GSTR-1	
6	Business Existence Proof	

	<ul style="list-style-type: none"> - Registration Certificate(s) - Firm Profile - Constitution Proof 	
7	Property Papers <ul style="list-style-type: none"> - Title Document along with all the previous chains and Parent Title, Conveyance Deed (if Applicable) Document along with House tax receipt and Mutation Certificate - Sanctioned Layout Plan - ATS (in Case of Home Loan) 	
8	Banking <ul style="list-style-type: none"> - Bank Statement of Business Current Account - Saving Account (of all the Applicant and Co-applicants) 	
9	Information of Running Loans <ul style="list-style-type: none"> - Repayment Schedules (if any) - Statement of Account - EMI Clearance Record for last 1 Year - Mitigant\Reason in case of Default (if any) 	

Note: All the Document needs to be Self attested and Clear.

Please Contact If Any Query
Hemant Allawadhi
(Mentor, Strategic Advisor & Corporate Trainer)

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Note: We believe in very fast, accurate and timely services as per your convenience.